



Thank you for choosing Pleasant Valley Manor as your healthcare provider. At Pleasant Valley Manor, we strive to provide the highest quality of care for all residents short-term or long term.

FOR MEDICARE PRIMARY RESIDENTS:

The maximum length of coverage provided by Medicare is 100 days. Medicare will cover the first 20 days of a rehabilitation stay at 100%. Any days beyond day 20 are billable at \$157.50/day (2015). If the resident has a Medicare supplement plan it **MAY** cover some of all of the co-payment. Please contact the Medicare supplement plan provider for coverage details in a Skilled Nursing Facility and provide **ALL** insurance information to Pleasant Valley Manor on admission. If the Medicare supplement does **NOT** cover Medicare Skilled Nursing Facility co-payment, the resident will be responsible for payment unless they qualify for Medical Assistance (MA) benefits. *

FOR GEISINGER/MEDICARE ADVANTAGE PLAN PRIMARY RESIDENTS:

The maximum length of coverage provided by Geisinger/Medicare Advantage plans is 100 days. The Geisinger/Medicare Advantage health plan contract **MAY** have a co-payment or deductible. Please contact the Geisinger/Medicare Advantage plan provider for coverage details in a Skilled Nursing Facility and provide **ALL** insurance information to Pleasant Valley Manor on admission. If the Geisinger/Medicare Advantage plan contract has a co-payment or deductible, the resident will be responsible for payment unless they qualify for Medical Assistance (MA) benefits. *

Should the resident reside with Pleasant Valley Manor beyond the period covered by the primary insurance plan, room and board will be billed to the resident unless they qualify for Medical Assistance (MA) benefits. *

If the insurance plan changes, notify Pleasant Valley Manor immediately. The resident is responsible for all co-insurance and deductibles under their insurance. If the insurance company denies coverage for any reason, the resident will be responsible to pay all non-covered charges.

Please direct any questions related to billing or insurances to the finance department.

Jeff Rinker
PVM Resident Accounts
jrinker@pvmnh.com

* To qualify for Medical Assistance benefits, total liquid assets (bank accounts, stocks, bonds, CD's, life insurance cash value, etc) for an unmarried resident cannot exceed \$8000. If this applies to the resident's situation, please complete the Asset/Income sheet enclosed and return it to the PVM Finance Department. This will aid finance personnel in completion of a Medical Assistance application if required. Married residents are encouraged to consult an attorney for financial planning.

Pleasant Valley Manor
4227 Manor Drive; Stroudsburg PA 18360
570-992-4172 ext 249

Preparing for Admission to Pleasant Valley Manor (PVM)

Contact your insurance company directly for coverage details for a Skilled Nursing Facility stay.

Copies of the following are required where applicable; please copy both sides:

1. Photo ID
2. Medicare A and B Card
3. Other Primary Insurance Card – Geisinger, Medicare Replacement Plan, Etc
4. Medicare D Card (Medicare Prescription Card)
5. Other Prescription (Rx) Card
6. Social Security Card (if your Social Security # differs from the Medicare ID #)
7. Supplemental Insurance Card – Blue Cross, AARP, UHC, TriCare, Etc
8. ACCESS Card (Medical Assistance or Medicaid ID card)
9. Power of Attorney – Healthcare and/or Financial
10. Living Will or Advance Directives

For Private Pay Admissions ONLY: The resident will be billed for the remaining days of the current month and the total number of days in the next month. Payment will be due on the date of admission.

* The list below is NOT a comprehensive list of policies, services, or items a resident may need or be given during their stay. Contact Social Services with specific questions.*

24/7 Visitation: Visitors are required to sign in/out in the Visitor's Book located in the Main Lobby

Attending Physician: Residents will have a choice of attending physician on admission

Rehabilitation Services: Occupational, Physical and Speech Therapy are provided with a physician's order

Personal Items: ALL clothing, personal items, medical equipment, electrical appliances, etc must be brought to the resident's nursing station for inspection/inventory.

Recommended Clothing: Cotton/polyester blend to prevent shrinkage during laundering preferred; * All clothing will need to be labeled ... if they are not labeled when brought to the facility, please leave them at the reception area or nurses station to be labeled by PVM staff *

Items Provided by PVM: Personal Hygiene Items Such as Toothpaste/brushes, Body Lotion, Shaving Supplies, etc; Incontinence Care Supplies, etc – DO NOT bring powders or aerosols from home

Diet/Food: Dietary Staff will meet with each resident to discuss likes/dislikes. Outside food items must be brought to the resident's nurse's station for labeling.

Activities: Schedules are posted throughout the facility; residents and their family members are encouraged to take part in all activities

TV Cable is active in each room; contact Social Services in regard to TV size and/or availability

Phone Service if desired is set-up through Frontier Communications; contact Social Services for details

Hair Care: Hairdresser/Barber services are available by arrangement at resident's nurse's station

Pleasant Valley Manor – Rates for Services

Room, Board and Care Rates:

Effective 01/01/2015.

- Private Room: \$285.00 per day
- Semi-Private (2 bed): \$275.00 per day
- Semi-Private (4 bed): \$265.00 per day
- Medicare Part A Co-Insurance: \$157.50 per day

Hospital Bed Hold *:

If a Private Pay, Medicare A, Medicare PPO, Geisinger or other primary insurance resident is admitted to an acute care hospital, the resident will have the opportunity to hold the bed and will be billed the full private pay rate for the room as shown above.

* Please see the Hospital Bed Hold Policy page for complete details.

Respiratory Therapy Services and Supplies (for private pay residents only; Medicare B will not pay for these services in a skilled nursing facility):

- Respiratory Therapy Visit: \$ 15.75 per visit
- Oxygen Concentrator Rental: \$ 5.25 daily
- Oxygen Use: \$ 9.00 each
- Nebulizer Use: \$ 3.75 daily

Rehabilitation Services:

Physical Therapy, Occupational Therapy and Speech Therapy rates shall be based upon the rates that are published annually by the Centers for Medicare and Medical Assistance

Note: If you are a Medical Assistance recipient, the Commonwealth will pay the charges above. If you are eligible for Medicare Part A and B coverage, Medicare will pay for these services when so ordered by a physician, subject to current Medicare eligibility, deductibles and co-insurance.

Reproduction of Records: Fees shall be based upon the rates that are published annually by the Secretary of the Department of Health in the Pennsylvania Bulletin. In addition actual cost of postage, shipping and delivery may also be charged. Contact the Medical Records department at Pleasant Valley Manor for charge details - (570) 992-4172 x233.

Other:

- Any Charges Not Paid or Denied by Medicare A or Medicare B, Other Primary Insurance and/or your Supplemental Insurance Carrier
- Returned Check Fee - \$35 or the actual charge levied on our accounts
- Finance Charges - 1.5% of the past due balance per month (18% per year)

Resident's Income/Asset Worksheet

The questions below appear on a Medical Assistance (PA600L) application. This information will be used by PVM to determine the length of time the resident will be able to pay privately or to assist the facility in completion of a Medical Assistance application on behalf of the resident. Additional information/documentation will be required if a Medical Assistance application is submitted.

Resident Name: _____ Maiden Name (if applicable): _____

Veteran: Yes No US Citizen: Yes No Registered Voter in US: Yes

CASH or CASH EQUIVALENT ACCOUNTS (please check the box next to all account types that apply):

Checking Account Saving Account Certificate of Deposit (CD)
 Stocks or Bonds IRA or Other Retirement Annuity
 Other; Type: _____

REAL PROPERTY:

Automobile: No Yes; If Yes provide Yr, Make, Model: _____
Real Estate: Home Mobile Home Other Property Reverse Mortgage None

INSURANCE INFORMATION:

Life Insurance: No Yes; If Yes, Company Name: _____
Irrevocable Pre-Paid Funeral or Burial Acct: No Yes; If Yes, @ Value: _____
Supplemental Health Plan: No Yes; If Yes, Monthly Premium: _____

INCOME - only list income for the individual applicant

\$ _____ Social Security	\$ _____ Black Lung Benefits
\$ _____ SSI	\$ _____ Pension
\$ _____ Rail Road Retirement Benefits	\$ _____ other income source

Have any assets or resources had ownership transferred in the past 5 years?? No Yes*
* If yes is checked, please describe the circumstances of the transfer on the reverse.

EXPENSES - Only list expenses for which invoices are received in the name of the resident

\$ _____ Mortgage/Rent	\$ _____ Fuel - Oil/Gas
\$ _____ Property/School Taxes	\$ _____ Electric
\$ _____ Home Owner's/Renter's Insurance	\$ _____ Water/Sewer

Pleasant Valley Manor

Hospital Bed Hold Policy

If a resident under a Medicare, other primary insurance or self-pay stay is admitted to an acute care hospital, that resident has the opportunity to hold a bed at Pleasant Valley Manor if they desire. For beds that are held the resident will return to the same room and bed where they previously resided unless otherwise requested.

The cost of holding the bed is equal to the private pay room and board rate. In 2015 those rates are:

- \$285 per day - single bed, private room
- \$275 per day - 2 bed, semi-private room
- \$265 per day - 4 bed, semi-private room

If you opt NOT to hold the bed there is no charge but re-admission to Pleasant Valley Manor cannot be guaranteed.

Please contact Pleasant Valley Manor within 24 hours of any hospital admission to inform us of the bed hold status - 570-992-4172 x260 or x233 ... if no one is available, please leave your bed hold decision on voice mail.